

HGC Incident Report Form

Please complete this form if you observe or are in any way involved in any unplanned event relating to gliding club operations.

Examples include weak link breakages, visitors straying onto the runway or taxiways, anyone in danger of or suffering any injury however minor, attempt to take off without removing tail dolly, with canopy unlocked, or with airbrakes open. If in doubt please report it. You can submit this form anonymously; however the contents may be published.

Only one form is required per incident but don't assume that someone else has completed one. It's better to have multiple forms for the same incident rather than an incident going unreported.

Please direct any comments to the club Safety Officer by email cfi@shobdongliding.co.uk

This form can be printed in the hangar using the PC printer.

Thank you.

If this incident involved a near miss, damage to aircraft or injury to person. You MUST also follow the BGA/CAA process detailed below

<https://members.gliding.co.uk/library/safety/> Or follow the QR code below



1. What was the date of the incident

Example: 7 January 2019

2. Very brief heading for the incident (e.g. Weak link broken) maximum of 40 characters.

3. Your Name

4. Your email address

5. Your Phone Number

6. What Happened

7. What was done about it, at the time.

8. Do you have any suggestions on prevention

9. Is the tower aware of this incident?

10. Are there any third parties involved if so provide details of who and why.
